



## **BASC Bylaws**

**As amended through February 26, 2008**



## **BROKEN ARROW SOCCER CLUB**

### **BYLAWS AND STANDING RESOLUTIONS**

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**Office Hours:**

**Monday: 1:00 p.m. to 7:00 p.m.  
Tuesday - Friday: 10:00 a.m. to 4:00 p.m.**

**Affiliated with:**

**Green Country Soccer Association  
Oklahoma Soccer Association  
United States Youth Soccer Association  
United States Soccer Federation  
Federation Internationale de Football Association**

**Broken Arrow Soccer Club**  
**Bylaws and Standing Resolutions**  
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**BROKEN ARROW SOCCER CLUB  
BYLAWS  
ARTICLE I  
NAME**

The name of this organization shall be the Broken Arrow Soccer Club, Incorporated. (Hereinafter referred to as the BASC)

**ARTICLE II  
PURPOSE**

The purpose for which this organization is formed is to further and promote the progressive development of the sport of soccer through organization, training and education; to organize a soccer team or teams to compete and participate in soccer; to promote the progressive development of the sport of soccer through the establishment and development of youth programs; to receive gifts, legacies, and donations from and source, to be used solely to promote the health, welfare and recreation of the BASC membership through the organization of this corporation for the development of the sport of soccer.

**ARTICLE III  
MEMBERS**

Section 1

Membership in the BASC shall be open to players, parents and/or guardians of players, and coaches within the jurisdiction of the BASC. Membership shall also be open to all referees whose annual registration fees are being paid by the BASC in accordance with the Standing Resolutions.

Section 2

Players and parents and guardians of players shall be admitted to membership in the club upon acceptance, by the club, of a properly completed registration form and payment of the players individual registration fee as established by the Green Country Soccer Association and the BASC. Coaches shall be admitted to membership in the club upon the acceptance, by the club, of properly completed coaches registration form. Membership duration shall be from the date of registration for the following season.

Section 3

Other interested parties may be admitted to the club as an "Honorary Member" upon acceptance by the Executive Board with the concurrence of the General Membership. Honorary Members shall be eligible to attend and participate in membership meetings but shall not be eligible to vote in such meetings and will not be eligible to participate as an officer on the BASC Executive Board.

Section 4

Certain long-term members who have been a member of the Broken Arrow Soccer Club for at least twenty (20) years and who have served the organization as an officer, coach or referee shall be recognized as Member Emeritus and have membership for life without qualification. The Executive Board shall retain the right to make special provisions for certain individuals deserving of this designation. The Executive Board, with the concurrence of the General Membership, will identify, approve and appropriately recognize those individuals who have long served the Broken Arrow Soccer Club.

## ARTICLE IV OFFICERS

### Section 1

The officers of the BASC shall be a President, First Vice-President, Second Vice-President, Third Vice-President, Secretary, Treasurer, Registrar, Head Coach, Games Commissioner, Area Referee, Competitive Head Coach and Competitive Vice-Chairman. These officers shall perform the duties prescribed by these Bylaws and the parliamentary authority adopted by this club.

### Section 2

- A. The **President** shall (a) preside at all meetings of the BASC, (b) represent the Club at all meetings (GCSA, OSA, etc.), (c) serve as the Club's liaison with the City of Broken Arrow and other outside organizations with whom the Club has contact, and (d) oversee the activities of the other officers to ensure they are properly fulfilling their duties and that the day-to-day activities of the Club are properly being maintained. He shall appoint the members of all committees except the Nominating Committee, Appeals and Disciplinary Committee and Registration Committee. The President shall be an ex-officio member of all committees except the Nominating and Registration Committee.
- B. The **First Vice-President** shall (a) act as Chairman of the Tournament Committee (which has responsibility for planning, organizing and operating all Club sponsored tournaments, as well as oversight of any outside tournaments held at Club facilities), (b) act as Chairman of the Awards Committee (which shall have responsibility for recognizing and presenting awards to all league champions at the end of each season), and (c) in the absence of the President, act with the same power and authority.
- C. The **Second Vice-President** shall be responsible for the care, maintenance and operation of the Indian Springs Soccer Complex in conjunction with the City of Broken Arrow Parks Dept. for all BASC League and Tournament games.
- D. The **Third Vice-President** shall be responsible for coordinating the care of the club practice fields and the scheduling of practice fields for the Recreational Teams. The Third Vice-President will also be responsible for the acquisition of practice sites for BASC Club use.
- E. The **Secretary** shall (a) record and maintain the minutes of the BASC, (b) give notice of meetings, and (c) publish and mail (or otherwise deliver) to the membership newsletters of the Club.
- F. The **Treasurer** shall (a) receive, disburse, and account for all the funds of the BASC, which shall be kept in a bank or banks designated by the Executive Board of the BASC, (b) prepare a financial statement for presentation to the Executive Board and membership at each of their regularly scheduled meetings, and (c) prepare such other tax or financial reports as may from time-to-time be required.
- G. The **Registrar** shall serve as the Chairman of the Registration Committee and is charged with the responsibility of fulfilling the requirements of the GCSA and the BASC in registering individual players and assigning such players to teams.
- H. The **Head Coach** (sometimes referred to herein as the Club Head Coach) shall have the responsibility of recruiting, training, and registering all coaches with the exception of Hurricane Futbol Club (HFC) and Academy Program coaches in the BASC and shall represent these coaches at meetings. In addition, the Club Head Coach shall chair the Competitive Head Coach Selection Committee and the Competitive Head Coach Oversight Committee.

- I. The **Games Commissioner** shall have the responsibility of (a) forming schedules of games to be played each season, (b) forming leagues where necessary for purposes of keeping games competitive, (c) assigning fields for play, (d) serving as Chairman of the Appeals and Disciplinary, and (e) maintaining League Standings during the season.
- J. The **Area Referee** shall have the responsibility of recruiting, training and registering all referees in the BASC Referee Unit and shall represent all referees in meetings. The Area Referee shall oversee and work with the BASC Referee Assignor to insure referee advancement (if not one and the same).
- K. The **Competitive Head Coach** shall serve as Chairman of the BASC Hurricane Football Club (HFC) and represent all HFC teams in matters dealing with the Executive Board. He shall act as liaison between the HFC and the BASC, chair all HFC meetings and serve as the general representative of the HFC in all matters.

The Competitive Head Coach will be a paid coach hired by the Executive Board, with the assistance of the Competitive Head Coach Selection Committee, to oversee and manage the affairs of the Hurricane Football Club and Academy Program. A  $\frac{2}{3}$  majority of the remaining members of the Executive Board shall be required to hire, fire or override any decision of the Competitive Head Coach.

The Club shall establish a Competitive Head Coach salary fund in the books and records of the Club for the purpose of setting aside monies to pay the salary of the Competitive Head Coach. Monies will be paid into this fund from the profits of the Hurricane Football Club (HFC) tournaments, HFC players' monthly coaching assessments and other fund raising activities of the HFC. No monies collected from non-HFC players or teams will be paid into this fund without the prior approval of the general membership unless such amounts were collected from a fund-raising activity that was advertised as being for that purpose.

During any period in which there is no Competitive Head Coach, the Vice Chairman of the Hurricane Football Club (HFC) shall temporarily serve as a voting member of the Board to represent the Competitive League on the Board. During such time, the officers of the HFC shall have the authority to act in the place of the Competitive Head Coach in HFC matters. Any such actions taken by the officers requires a unanimous consent by the group. In the absence of a unanimous consent, the Executive Board will be the deciding body.

- L. The **Competitive Vice-Chairman** shall be responsible for coordinating all regular Competitive Division game schedules with the BASC Games Commissioner. The Vice Chairman shall assist the Chairman, as requested and, as provided in Article IV, Section 5, of the Bylaws, serve as a voting member of the Executive Board in the absence of a permanent Competitive Head Coach. The Vice Chairman shall assist the chairman in resolving problems between Hurricane Football Club coaches, players, teams and the Academy Program. The Vice Chairman shall represent all competitive division coaches in the GCSA Competitive Commission and have minutes of such meetings sent to the Chairman and all Competitive Division coaches. The Vice Chairman shall also be a member of all BASC competitive tournament committees and participate in the planning, organizing and operating of such tournaments.

### Section 3

The terms of office for President, First Vice-President; Second Vice-President, and Treasurer shall begin on June 1, following the annual meeting at which they are elected. The terms of office for Third-Vice President, Secretary, Registrar, Head Coach, Games Commissioner and Area Referee shall begin on December 1, following the general membership meeting at which they are elected.

The office of Competitive Head Coach shall be filled by a paid coach hired by the Executive Board to oversee and manage the affairs of the Hurricane Football Club and Academy Program.

At the regular membership meetings in March and September, a Nominating Committee shall be elected by the membership. The committee shall consist of at least three members, and not more than five. The chairman shall be selected by the President of the BASC from those elected to the committee. It shall be the duty of the committee to nominate candidates for the offices open to election and it shall notify the voting membership of its nominees seven days prior to the meeting in which elections will be held.

Prior to the election of officers, during the regular membership meeting, additional nominations shall be sought from the floor. Election for any office with more than one nominee shall be by ballot. Votes shall be counted by the Secretary of the BASC, with assistance from two club members who are selected from those present by the presiding officer. All marked ballots shall be retained by the Secretary and destroyed after the close of the meeting.

The officers of this club shall be elected to serve a one-year term, or until their successors are elected, with the following exception; elect each May a First Vice-President to serve a two-year term, or until a successor is elected. The first year shall be served as First Vice-President and the second year as President. Should the President or First Vice President resign, a special election will be held to elect a new First Vice-President, who shall serve only until the next regular election of a First Vice-President.

The First Vice-President, who assumes the office of President due to resignation of that officer, shall hold the office of President for the remainder of that term and then serve the one-year term as President for which he was originally elected.

#### Section 4

No member shall hold more than one office at a time and no member (except the Competitive Head Coach) shall be eligible to serve more than **two** consecutive terms in any combination of offices.

#### Section 5

Except as described in Article IV, Section 3, vacancies in office (except the Competitive Head Coach) shall be filled through appointment by the Executive Board until an election at the next regular General Membership meeting shall fill the office. The office of Competitive Head Coach shall be filled by the hiring of a new coach by the Executive Board.

#### Section 6

Any Board member (except the Competitive Head Coach) that has at least three (3) absences from regularly scheduled board meetings during their term in office shall resign their Board position if asked to do so by a unanimous vote of the remaining Board members. The Competitive Head Coach shall be subject to the terms and conditions of his/her employment contract regarding attendance at Board meetings.

### **ARTICLE V EXECUTIVE BOARD**

#### Section 1

The Officers of the BASC shall constitute the Executive Board.

## Section 2

The Executive Board shall have general supervision of the affairs of the BASC between its business meetings, fix the hour and place of meetings, make recommendations to the club, and shall perform such other duties as are specified in these bylaws. The Board shall be subject to the orders of the Membership and none of its acts shall conflict with actions taken by the members.

## Section 3

Meetings of the Board shall be held a minimum of once a month at a time and place specified by the President. Special meetings of the Board may be called by the BASC President or at the request of four members of the Executive Board of the BASC.

## Section 4

Decisions of the Executive Board of the Broken Arrow Soccer Club may be appealed to the Green Country Soccer Association, then the Oklahoma Soccer Association, then to the United States Youth Soccer Association, as appropriate, following their procedures and policies as outlined in the USYSA Official Administrative Rulebook.

# **ARTICLE VI MEMBERSHIP MEETINGS**

## Section 1

The regular meetings of the BASC shall be held on the first Thursday of September, November, March and May, unless otherwise ordered by the Executive Board of the BASC.

## Section 2

The regular meeting on the first Thursday in May shall be known as the Annual meeting and shall be for the purpose of electing officers, receiving reports of committees and officers and for other business that may arise.

## Section 3

At the November Membership meeting a presentation of the Annual Budget for the following year will be presented by the Board for approval by the membership.

## Section 4

Special Membership meetings may be called by the President or four members of the Executive Board. The purpose of the meeting shall be stated in the call and at least seven days notice shall be given.

## Section 5

When approved by a 2/3 vote of the Executive Board members present, any single Executive Board meeting or portion of that meeting may be closed to the public, including members of the club, but only when the Board is considering matters of Competitive Coach selection or review of team rosters or personnel hearings concerning coaches or players. Attendance at these closed meetings shall be restricted to the Executive Board members and those requested to attend by the Executive Board.

Section 6

All BASC recreational and competitive teams will not be allowed to practice, scrimmage or play a game during a General Membership meeting, so all members will be allowed to attend such meeting.

**ARTICLE VII  
COMMITTEES**

Section 1

A **Registration Committee**, composed of the Registrar and at least four other members, shall be appointed by the Registrar with the concurrence of the Executive Board. This committee shall register all eligible players in the BASC, shall assign said players to teams, and shall fulfill the registration requirements of the Green Country Soccer Association and the BASC. No officer of the BASC with the exception of the Registrar shall serve on this committee.

Section 2

A **Competitive Head Coach Selection Committee** shall be formed, composed of the Club Head Coach and 2 Hurricane Football Club (HFC) coaches elected by the HFC coaches (1 from a boys team and 1 from a girls team) and 2 HFC team managers elected by the HFC Team Managers Committee (1 from a boys team and 1 from a girls team). This committee shall be chaired by the Club Head Coach. It will be this committee's responsibility to aid the Executive Board in the selection of the paid Competitive Head Coach. They will be allowed to participate in the interviews and hiring of the Competitive Head Coach and will advise and make recommendations to the Executive Board during the process. No officer of the BASC, with the exception of the Head Coach, shall serve on this committee.

Section 3

A **Competitive Head Coach Oversight Committee** shall be formed, composed of the Club Head Coach, 2 Hurricane Football Club (HFC) coaches elected by the HFC coaches (1 from a boy's team and 1 from a girls team) and 4 HFC team managers elected by the HFC Team Managers Committee (2 from boys teams and 2 from girls teams). This committee shall be chaired by the Club Head Coach. It will be this committee's responsibility to meet with the Executive Board at a minimum of 1 time per year to evaluate the performance of the Competitive Head Coach, based on their own observations, as well as surveys of the HFC members conducted by the Committee. No officer of the BASC, with the exception of the Head Coach, shall serve on this committee.

Section 4

There shall be a **Hurricane Football Club (HFC) Team Managers Committee** formed, composed of the team managers from each of the HFC teams. HFC Team Managers shall be selected by each HFC Team from the parents of that team. Team Managers are responsible for performing the administrative duties associated with the team (registration, finances, etc.) and representing the team on the Managers Committee. This Committee shall meet every other month or more often if needed and will be chaired by one representative from a girl's team and one from a boy's team. Manager Co-Chairs shall be voted on by the Team Managers.

Section 5

Such committees, special or standing, shall be appointed by the President as he may, from time to time, deem necessary to carry on the duties of the club. Members of such committees shall be approved by the Executive Board.

**ARTICLE VIII  
PARLIAMENTARY AUTHORITY**

The rules of the current edition of Robert's Rules of Order, Newly Revised, shall govern the club in all cases in which they are applicable and in which they are not inconsistent with these Bylaws, the bylaws of Green Country Soccer Association and any special rules the club may adopt.

**ARTICLE IX  
AMENDMENT OF BYLAWS**

These Bylaws can be amended at any regular meeting of the club by a 2/3 vote of the membership present and voting, provided that the amendment has been submitted at the previous regular meeting or a special meeting called not less than two weeks prior to the regular meeting.

**ARTICLE X  
NON-PROFIT STATUS - DISSOLUTION**

This Corporation is not organized for pecuniary profit, nor shall it have any power to issue certificates of stock or declare dividends, and no part of its net earnings shall inure to the benefit of any member, director, trustee, or individual. The balance if any, of all money received by the Corporation from its operation, after payment in full of all debts and obligations of the Corporation of whatsoever kind and nature, shall be used and distributed exclusively for carrying out only the purpose or purposes of the corporation, as more particularly set forth herein above. Upon the dissolution of the Corporation, the Board of Trustees shall, after paying or making provisions for the payment of all liabilities of the corporation in such a manner, or to such organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization under Section 501(c) (3) of the Internal Revenue Law, as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the District Court of the County in which the principal office of the Corporation is then located, exclusively for such purposes or to such organizations as said court shall determine which are organized and operated exclusively for such purposes, provided further that in no event shall any of the Corporation's assets or property, in the event of its dissolution, go to or be distributed to any Trustee, Member, or Individual, either for the reimbursement of any sums subscribed, donated or contributed by such Trustee, Member, or Individual, or for any other purpose.

**BROKEN ARROW SOCCER CLUB  
STANDING RESOLUTIONS**

NOTE: These standing resolutions have been enacted by the Broken Arrow Soccer Club, and where required, approved by the Green Country Soccer Association. They are rules for the BASC only. Standing resolutions of the Green Country Soccer Association apply in all cases unless specifically addressed by the BASC in these rules.

**SECTION I  
REGISTRATION**

- A. The Registrar shall appoint five age group registrars to act as his representatives in assigning players to teams. The appointments shall be approved by the Executive Board. Age group registrars may not serve in the age groups where they have children. It shall be the primary responsibility of the age group registrars to assist in registration and coordinate work groups to form teams based on the direction of the club Registrar. The Registrar shall have the power to overrule decisions of age group registrars.
- B. The Registrar shall be allowed flexibility to structure age groups for assistant registrars as he sees fit to avoid conflict of interest.
- C. The registration fees of the BASC shall be as follows:

<b>Under 5 -19</b> (paid on a seasonal basis) .....	\$ 60
<b>Academy Program U-7 thru U10</b> (paid on a seasonal basis).....	\$165
<b>Competitive</b> (paid on an annual basis) .....	\$120

\* Hurricane Futball Club (HFC) competitive teams may also be assessed a player fee (payable monthly or in a lump sum at the option of the player and his/her parents) to assist in financing the cost of the Competitive Head Coach. Such fee will not exceed \$10 per month and must be approved in advance by the Executive Board and disclosed in the GCSA Tryout Circular and to HFC Club players and parents/guardians at the time of registration. All funds received under this monthly assessment shall be reflected in the Competitive Head Coach salary fund on the books and records of the Club.

- D. No refunds of registration fees will be allowed after players are registered with Broken Arrow Soccer Club, except in cases of financial hardship, medical reasons or a move by the player to an area outside Broken Arrow. Such refunds will be in the amount of one-half (½) of the registration fee and must be approved by the Executive Board. No refunds shall be granted after the first regular season game. Players that register with the HFC Club, and withdraw prior to the time of registration with the Broken Arrow Soccer Club, will only be permitted a refund of one-half (½) of the registration fee.

## SECTION II COACHES

- A. The Head Coach shall appoint at least five individuals to act as his representatives in assigning coaches to teams. The appointments shall be approved by the Executive Board. The Head Coach shall have the power to overrule any decisions of the age group assistants.
- B. The BASC will reimburse one-half (½) the fees for all member coaches who successfully complete a national license course.
- C. The BASC will reimburse the fees for all member coaches who successfully complete the "D", "E", "Mod I", "Mod II" or other State Coaching license clinics.
- D. Any reimbursements that are to be presented to the Broken Arrow Soccer Club must be submitted **no later than 90 days** from the date of expense. This is to include (but not be limited to) coach clinics.
- E. Each Coach and Assistant Coach shall register with the BASC Registrar by July 15th or January 15th, for the season they intend to coach.
- F. Recreational coaches may be suspended for a period of no more than 14 days at any time, which may include *all* soccer related activities, by a vote of the BASC Games and Disciplinary Committee. Suspension can be for reasons of discipline or pending a hearing to remove the Coach. A suspended coach shall receive written notice within 24 hours of such dismissal and the reason therefore. If a removal hearing is to take place, the notice shall include the place, time and date for such hearing, as well as a list of the reasons for the proposed removal.
- G. Recreational coaches may be removed at any time by a vote of the BASC Executive Board. Removal of a coach may occur only after the subject coach has been provided an opportunity to meet with the Executive Board and hear the reasons presented for such dismissal and respond by personal testimony, witnesses and other evidentiary material. Written notice of such hearing shall be provided to the coach at least 72 hours in advance of the hearing and shall include a list of the reasons for the proposed removal. Following removal, each family on the team shall receive written notice of the removal and the name of the permanent or interim replacement coach.
- H. Recreational soccer coaches must either appoint or allow a Team Manager to be selected from the parents of the team. Team managers are responsible for performing the administrative duties associated with the team, including registration, finances, coordinating volunteers and communications. A current list of all Team Managers will be maintained at the soccer office.
- I. The BASC Executive Board will select a Director for the Under 5 program. This position will require a State D or a State Youth License. The director will obtain at least 4 volunteers to assist in training sessions. This will allow for a rotation of assistants and fluctuation of schedule. The assistant should have a minimum of Module 1 or In-House training. The director will encourage involvement of parents for a one on one with child.

## SECTION III RECREATIONAL TEAM FORMATION

### **A. Team Formation Policies**

- 1. BASC recreational teams will be formed each season in accordance with the Broken Arrow Soccer Club Recreation Team Formation Policy that is on file in the BASC office.

## **B. Team Formation Procedures**

### *1. Registration*

Registration of players with BASC is handled electronically thru the internet.  
(See the BASC Website: [www.brokenarrowsoccerclub.org](http://www.brokenarrowsoccerclub.org)).

### *2. Formation*

Teams shall be formed in accordance with Section III, A above immediately following the close of regular registration.

- a. Formation of teams may be accomplished manually by the registrar and by assistant registrars, or by computer methods.
- b. When teams have been formed, the Head Coach shall approve appointment of all coaches and assistant coaches.
- c. No assistant coach can be assigned to a team if the birth date of the assistant coach's child will cause the team to be formed in violation of GCSA team formation guidelines.
- d. A team's head coach and/or assistant coach may designate one child to coach in lieu of his own. He may not designate another child so long as the designated child remains on the team.

### *3. Approval*

The registrar shall submit preliminary team rosters to the Executive Board for final review prior to distribution to coaches and registration with Green Country Soccer Association. It shall be the responsibility of the Executive Board to assure that teams have been formed according to the established guidelines and cannot consider requests for special exceptions to the guidelines during this review.

- a. The Board may, at its discretion, form committees to review separate age classes. If the Board elects to form committees, no Board member may review an age class in which he/she is a coach or assistant coach. The Board may also at its discretion appoint by majority vote former Board members nominated by the Registrar to serve on review committees. Former Board members shall be subject to the same limitations as current Board members and shall not be members of the registration committee. Board or committee review shall be conducted in a closed session with the registrar and/or assistant registrars present.
- b. The Registrar shall provide to the Board at least the following information; team rosters, players' names, players' grid numbers or players' address, previous team, birth year, seasons played, and any additional information specifically requested.
- c. It is the intent of this Board review only to ensure compliance with the established guidelines and not to substitute the Board Member's opinions for the Registration Committee's judgment as to the definition of neighborhoods or other judgmental factors. If upon completion of the review the Board takes no action, the roster shall be considered approved. The Board may reject by majority vote an entire age class and require the Registrar to resubmit that class. The Board may not order specific changes.

#### 4. *Late Registrants*

Late and additional registrants shall be placed on teams in order of the date registered, adhering as closely as possible to the policies and limits outlined in Section 1. If all the teams in an age class are at the size limits set forth in Section III, A., I., the Registrar shall decline to accept a new registration. In such cases, the Registrar shall maintain a waiting list of players wishing to register and assign players to teams as openings occur. No late registrant shall be eligible for league play until two days after the registration is accepted by the BASC. Only the BASC Registrar or his designate shall register BASC players with GCSA Registration Committee.

#### 5. *Playing Up*

- a. Playing up refers to playing in an older age division than the player's age is normally assigned.
- b. Playing up is to be discouraged by the BASC because it works to the detriment of the individual player, and, in no case, should be allowed merely for the purposes of keeping a pre-existing team together.
- c. No request for playing up will be allowed for the Spring season.
- d. A recreational player shall not play up more than one seasonal year in age and that player shall remain in that older age division for that entire seasonal year.
- e. No player shall be allowed to play up unless failure to do so provides a clear hardship on the player or his family or the Club. Clear reasons must be stated in requests for playing up due to hardship, a bonafide case must be made in writing by the parent or legal guardian.
- f. Decisions on playing up requests will be made by the Executive Board however; the GCSA Registration Committee has final approval.

#### 6. *Playing Down*

- a. Playing down refers to playing in a younger division than the player's age is assigned.
- b. No players shall be allowed to play down. Playing down is not sanctioned by the USYSA.

#### 7. *Players Right to Play*

- a. The BASC believes that the sport of soccer is best promoted by maximum participation.
- b. It is the policy of the BASC that a registered player on a recreational team shall be entitled to play at least one half of every game scheduled for his team by the BASC.
- c. The coach of each team shall be responsible to scrupulously observe the intent of this policy.
- d. In carrying out this policy, the coach of a team may restrict for one game a player's right to play if, prior to the commencement of the season, the coach has published to the players the BASC Club policy as established by the BASC Executive Board with respect to discipline for failure to appear for scheduled team practices or unsportsman like or violent conduct. Such disciplinary action must be noted on the game form prior to the game.
- e. A parent may, for medical reasons, place limitations on the time his child shall play in a game on a recurring basis, provided written notice is given to the coach and the BASC

Games and Disciplinary Committee, and this restriction shall be a permanent note on the team's game form.

- f. The BASC Games and Disciplinary Committee shall be empowered to suspend, for a period of no more than two weeks, any coach who is deemed by the committee to have violated the spirit of this policy.
- g. A player who has left a game due to minor injury should be allowed to return to the game as soon as possible to play out his allotted time.

#### **Section IV UNDER 5 PROGRAM**

- A. Players who have reached age 4 before August 1, shall be eligible to register in the Under 5 Program for the current seasonal year; age 4 before February 1 for the Spring season.
- B. Cost to register is \$60.00. Each player will receive a club t-shirt and a participation award.
- C. The Under 5 Program is a **Player Pool Format** and **Parent Participation is Required**. (One parent or adult per child will participate in the training session).
- D. Rules of the Game (U-5) will be listed on the Broken Arrow Soccer Club website. ([www.brokenarrowsoccerclub.org](http://www.brokenarrowsoccerclub.org)).
- E. Training session will be divided into group activity for approximately 30 minutes. Players will then be divided and play 3 v 3. The session is limited to 60 minutes. Players will alternate teams each week.
- F. No club referees will be used, time will be kept by the director. No score will be kept and players will rotate each team.

#### **SECTION V UNDER 6 PROGRAM**

- A. Players who have reached age 5 before August 1, shall be eligible to register in the Under 6 program for the current seasonal year; age 5 before February 1 for the Spring season.
- B. Teams may be formed on a co-ed basis if, in the opinion of the Registrar, total registration numbers indicate this is desirable in order to field a reasonable number of teams (e.g. there are not enough players of the same sex to form a separate league).
- C. Players shall move up to the Under 8 program the first Fall season they become eligible.
- D. All players participating in the Under 6 age division shall compete under the U.S. Youth Soccer 3 v 3 Official Laws, as published in "The official U.S. Youth Soccer 3 v 3 Program", except as described below.
- E. Teams in this program shall be formed with a maximum of 6 players; recommended team size shall be 5 players.
- F. Substitutions shall be in accordance with the applicable GCSA provisions for recreational teams.
- G. One coach will be permitted on the field for each team during the first two weeks of the season for positional purposes only.

- H. NO LEAGUE STANDINGS will be maintained. Game results shall be noted on game forms, but will be used only by the Games Commissioner to assign teams to leagues for purposes of keeping games competitive. Scores, game results and/or league standings shall not be compiled or released by the BASC, coaches or parents for any other purpose.
- I. Players will be provided two (2) single-colored T-shirt jerseys (one white and one orange) at BASC expense; one set only for each player the first time they register to participate in this program. During games, the “home” team will wear orange and the “visiting” team will wear white.
- J. Teams will be limited to one (1) practice per calendar week with a maximum duration of one hour each. Practice will include all team activities except scheduled BASC games, make-up games and tournament games. For purposes of this rule a calendar week begins on Saturday.

**SECTION VI  
UNDER 8 PROGRAM**

- A. All players participating in the Under 8 age division shall compete under the U.S. Youth Soccer 4 v 4 Official Laws, as published in “The official U.S. Youth Soccer 4 v 4 Program”, except as described below.
- B. Teams in this program shall be formed with a maximum of 6 players, which shall also be the recommended team size.
- C. Substitutions shall be in accordance with the applicable GCSA provisions for recreational teams.
- D. NO LEAGUE STANDINGS will be maintained. Game results shall be noted on game forms, but will be used only by the Games Commissioner to assign teams to leagues for purposes of keeping games competitive. Scores, game results and/or league standings shall not be compiled or released by the BASC, coaches or parents for any other purpose.

**SECTION VII  
UNDER 10 PROGRAM**

- A. All players participating in the Under 10 age division shall compete under U.S. Youth Soccer 8 v 8 Official Laws, as published in “The official U.S. Youth Soccer 6 v 6 Program”, except as described below.
- B. Teams in this program shall be formed with a maximum of 8 players, which shall also be the recommended team size.
- C. Substitutions shall be in accordance with the applicable GCSA provisions for recreational teams.

**SECTION VIII  
ACADEMY PROGRAM**

- A. All players participating in the Academy Program shall compete under the BASC policy as keep in the BASC Office.

**SECTION IX  
RECREATIONAL RULES OF COMPETITION**

- A. The Games and Disciplinary Committee shall check all teams for returning players, as well as standings for the previous Spring season, and from that data place the teams in "A" league, which had the most returning players and highest win/loss records.
- B. If a referee suspends a game after the second half is started, the game will be considered complete.
- C. The disposition of the game suspended by the referee will be decided by the Club's Games and Disciplinary Committee or the GCSA Games and Disciplinary Committee if two clubs are involved.
- D. Uniforms shall not include any player's name.

**SECTION X  
GAMES AND DISCIPLINARY COMMITTEE**

- A. The BASC Games Commissioner shall be Chairman of the BASC Games and Disciplinary Committee. He shall select the members of the committee, subject to their approval by the BASC Executive Board. The Committee shall consist of a minimum of three and a maximum of five members. A minimum of three members must be present to hear a protest.
- B. The Games and Disciplinary Committee will review all forfeitures and terminated games. The committee may uphold the result, alter the game result by declaring a forfeit, or cause the game to be replayed. These are the only options.
- C. The Committee will review all red and yellow cards for appropriate action.
- D. The Committee will hear protests of games in BASC intra-league games only. It shall have no authority over games in inter-club leagues, even if both teams are from Broken Arrow.
- E. The Committee will consider a protest if **BOTH** of the following requirements are met:
  - 1. FIFA law or GCSA or BASC rules were violated.
  - 2. The outcome of the game (win/loss) must be affected.
- F. Playing fields shall be no basis for protest if the field in question has been designated a game field for that league by the BASC Games Commissioner.
- G. Procedure for filing a protest is as follows:
  - 1. The protesting coach must note his intention to protest on his game form **BEFORE** the referee signs it.
  - 2. He must deliver his game form and \$50.00 to the League Commissioner within 48 hours of the completion of the game.
  - 3. If the protest meets the requirements as outlined above, a hearing will be scheduled.
  - 4. A hearing will be held within one week following the receipt of the protest. Both of the coaches and the referee will be invited to the hearing. If either team is not represented, the Committee will decide the matter based on the attending team and/or referee's report.
  - 5. The Committee may uphold the result, alter the game result by declaring a forfeit, or cause the game to be replayed. These are the only options.

6. A verbal decision will be given at the hearing, followed by written confirmation within seven days of the hearing. If the Committee rules in favor of the protesting coach, his \$50.00 will be refunded. If the Committee rules against the protecting coach, his \$50.00 will be forfeited.
7. All decisions of the BASC Games and Disciplinary Committee shall be appeal able to either the BASC Executive Board or to the GCSA Appeals Committee.

H. Concerning misconduct or violation of the Rules of Conduct:

1. Shall Discipline coaches, players and spectators for misconduct and/or violations of BASC Bylaws and Standing Resolution
2. The Committee shall act upon the guidelines for misconduct as set forth by the Executive Board.

## **SECTION XI BASC COMPETITIVE DIVISION**

The BASC Competitive Division (the "Competitive Division") is designed to provide competition for those players who possess the desire and demonstrate advanced capabilities to achieve their utmost in soccer skills and experience. The Competitive Division is the competitive league of the BASC and shall be comprised of all "coach-select" teams (teams whose members are selected by the coach).

There can be two types of Competitive Division teams allowed; non-Hurricane Football Club teams and Hurricane Football Club teams.

### **A. *Non-Hurricane Football Club (HFC) Teams***

1. It is contemplated that most Competitive Division teams will be part of the Hurricane Football Club, however, at the discretion of the Executive Board, there may be non-HFC teams allowed to form.
2. Non-HFC teams shall be under the control and supervision of the Club Head Coach and the BASC Executive Board.
3. Any individual who wishes to form a new non-HFC competitive team, or continue coaching an existing non-HFC competitive team, shall submit an application to the Executive Board on or before December 31 in the seasonal year prior to the one they wish to coach. Such applications will be considered by the Executive Board, which is under no obligation to allow any non-HFC team to form.
4. Any coach that contemplates bringing an existing team from outside the BASC to the Club as a non-HFC team must make application to the Executive Board at least five (5) days prior to the deadline for listing competitive teams in the GCSA Tryout Circular. Such applications will be considered by the Executive Board, which is under no obligation to admit the team to the Club.
5. Tryouts for non-HFC teams will be scheduled with the approval of the Club Head Coach and will not be permitted to conflict with the first day of (or occur before) the corresponding HFC team tryouts.
6. The BASC general membership shall have the right to assess additional team and/or player fees to all non-HFC competitive teams. Additional fees shall only be assessed for the purpose of covering necessary expenses associated with the Competitive Division program.
  - a. Team fees as provided herein shall be assessed at the rate of \$500 per team per seasonal year. Such fees shall be due and payable in full before such team can be registered with the GCSA by the HFC Secretary/Registrar.

**B. Hurricane Football Club (HFC) Teams**

HFC teams are those teams formed under the supervision of the Competitive Head Coach and BASC HFC as provided herein.

The HFC will be permitted to conduct fund-raising activities and all profits from such activities will be identified on the books and records of the Club as the HFC fund. Expenditure of such funds will require the unanimous approval of all the officers of the HFC or a majority of the members of the HFC.

The governing body of this group shall be the BASC Hurricane Football Club.

1. The HFC shall be composed of its officers and all coaches, players and parents/guardian of players registered on HFC teams.
2. Each member shall have one vote.
3. The Chairman shall vote in case of a tie.

**C. Hurricane Football Club (HFC) Officers**

1. The officers of the HFC shall be as follows and shall constitute the Competitive Board:
  - a. Chairman (Competitive Head Coach)
  - b. Vice Chairman
  - c. Secretary
  - d. Treasurer
  - e. Registrar
  - f. HFC Team Manager Committee Co-Chairs
2. The office of Competitive Chairman shall be filled by the Competitive Head Coach hired by the BASC Executive Board as provided in Article IV, Section 5 of the BASC Bylaws. Other officers of the Commission shall be elected by the HFC at a meeting called for such purpose in the first month following registration of all competitive teams by GCSA. The term shall be for a period of one year, or until a successor is elected, and all shall begin immediately following the meeting in which they are elected.
3. The **Chairman** shall perform the duties outlined in Article IV, Section 2, J of the BASC Bylaws. He shall be responsible for recruiting, selecting, registering, training and disciplining all HFC coaches. The Chairman shall have broad authority to manage the affairs of the HFC, develop rules and regulations (subject to prior submission of such rules and regulations to the Executive Board) for the HFC, determine player training programs, discipline HFC players and, with the assistance of the Vice Chairman, resolve problems between HFC coaches, players and teams. However, HFC coaches, players and teams reserve the right to appeal such decisions to the BASC Executive Board.
4. The **Vice Chairman** shall be responsible for coordinating all regular Competitive Division game schedules with the BASC Games Commissioner. The Vice Chairman shall assist the Chairman, as requested and, as provided in Article IV, Section 5, of the Bylaws, serve as a voting member of the Executive Board in the absence of a permanent Competitive Head Coach. The Vice Chairman shall assist the Chairman in resolving problems between HFC coaches, players and teams. The Vice Chairman shall represent all Competitive Division coaches in the GCSA Competitive Commission and have minutes of such meetings sent to the Chairman and all Competitive Division coaches. The Vice Chairman shall also be a member of all BASC competitive tournament committees and participate in the planning, organizing and operating of such tournaments

5. The **Secretary** shall record and publish all HFC meeting minutes, give notice of all HFC meetings and carry out other administrative tasks, as required. The Secretary shall mail the minutes of all HFC meetings to the Chairman, all HFC officers and the BASC President within fourteen (14) days of the meeting. The Secretary shall also be responsible for publishing a competitive newsletter.
6. The **Treasurer** shall account for all monies in the Competitive Head Coach salary fund and the HFC fund and prepare financial reports of such accounts for presentation to the Chairman, BASC Executive Board and the HFC at each of their regularly scheduled meetings. The Treasurer shall collect and account for all monthly HFC player fees, if any, and any other monies collected or earned by the HFC and turn over such amounts to the BASC Treasurer and insure they are properly reflected in either the Competitive Head Coach salary fund or the HFC fund on the books and records of the Club.
7. The **Registrar** shall be responsible for assuring that all Competitive Division teams (HFC and non-HFC) and players are properly registered with the BASC and GCSA in accordance with all applicable requirements.

#### ***D. Hurricane Football Club (HFC) Meetings***

1. HFC meetings shall be held at least twice per year. The purpose of such meetings shall be to elect officers, distribute game schedules, receive reports, and disseminate pertinent information. Fifty-one percent (51%) of the membership of the HFC in attendance shall constitute a voting quorum. Such meetings shall be open to all members of the BASC and notice shall be given of the time, date and location of the meetings to the BASC President. Special meetings may be called at any time by the Competitive Head Coach or a majority of the remaining HFC officers. The purpose of the meeting shall be stated in the call and at least seven days notice shall be given.
2. Meetings of the Competitive Board shall be held a minimum of once a month at a time and place specified by the Chairman. Special meetings of the Board may be called by the Chairman or at the request of three (3) members of the Competitive Board.

#### ***E. Concession Stand***

1. The BASC shall schedule and allow the BASC Hurricane Football Club teams to operate the Concession for The Broken Arrow Soccer Club. In absence of a HFC team the concession stand manager may schedule a BASC member or group to fill the vacancy.
  - a. Each Team that works in the Concession shall be paid at a rate of \$22.50 per hour for concession duty, with a four (4) hour minimum payment (\$90) for any session worked.
  - b. Profits from operation of the concession shall be allocated after each season of play. Profits include all funds in the concession account after payment of all obligations for goods or services and after deducting \$1,000, which shall remain in the account in order to begin the next season's operations. Allocation shall be made by the Treasurer of the BASC within 30 days of the last regular season game or Tournament game, whichever is later.
  - c. 40% of concession profits shall be separately identified in the BASC's accounts and may be used for promoting the Competitive Division program in such activities as advertising, recruiting coaches, and training camps; as determined by a majority of the Competitive Division coaches.

- d. The remaining 60% of concession profits shall be returned to the General Fund for payment of referees or other BASC purposes.
- e. Shortages in the fund shall be to the account of the BASC General Fund and the overages shall be placed into the General Fund.

**F. Assessed Fees and Duties**

BASC competitive teams shall be considered in bad standings if:

1. Any assessed fees are delinquent 30 days past the date in which they were due.
2. If any assigned duties are not fulfilled. Including but not limited to assigned duties from BASC and or the Competitive Division.

Teams in bad standings shall be subject to any or all of the following sanctions as deemed appropriate by the BASC Executive Board and the HFC Competitive Board.

**Sanctions:**

1. Prohibition from all training sessions and league play.
2. Prohibition of team participation in all tournaments.
3. Loss of club voting privileges.
4. Withholding of BASC provided awards, patches, trophies, medallions, etc.
5. Recommendation for termination of team from BASC.

BASC competitive teams will be considered in good standing from assessed fees upon payment in full of delinquent account to the Competitive Club Treasurer.

**SECTION XII  
EXECUTIVE BOARD**

- A. Both the President and Treasurer of the BASC shall be bonded.
- B. It shall be the responsibility of the First Vice-President to ensure that all decisions of the BASC Executive Board and the General Membership are in compliance with the GCSA and BASC Guidelines, Bylaws, and Standing Resolutions.
- C. Consecutive Terms
  1. An Executive Board member's tenure (other than the Competitive Head Coach) shall be limited to two consecutive terms in any combination of offices.
  2. An Executive Board member (other than the Competitive Head Coach) who has served two consecutive terms as a Board member may not serve in any office that is a voting member of the Board until a period of at least twelve months has elapsed.
  3. Serving as First Vice-President, then automatically serving as President, as provided in the club bylaws, shall be considered one term.
  4. A Board member who has held an office for five months or longer, either through appointment, interim election, or regular election, shall be considered to have served one term.

- 5. A Board member who has held an office or combination of offices with five months or less intervening between terms shall be considered to have served two consecutive terms
- D. An Executive Board member shall have one (1) membership fee waiver (registration fee) per season. (The member may use the waiver with any player of their choosing).

### **SECTION XIII TOURNAMENTS**

- A. A fund shall be established for any team from the BASC representing the BASC, in the USYSA Regional competitions. This fund is to be derived from the profits of any BASC sponsored tournament. Distribution of up to \$500 per team will be made, as approved by the BASC Executive Board, and any undistributed monies will be returned to the BASC General Fund.
- B. The State (OSA) will be allowed to use the Indian Springs Sports Complex for State Tournament games when they are not being used for regular season games.
- C. The BASC will sponsor and operate recreational and competitive league tournaments each year.
- D. All of the profits from the Spring Hurricane Football Club (HFC) Tournament shall be set aside on the books and records of the Club in the Competitive Head Coach salary fund. In the event this fund exceeds 1½ year's salary for the Competitive Head Coach, the remaining funds in the account may be transferred to the HFC fund and will be available to fund other HFC activities as approved by the HFC membership.

### **SECTION XIV FUND-RAISING**

- A. All teams, committees, members, or representatives of the BASC shall seek and must receive the approval of the Executive Board in order to offer any fund-raising, promotional items bearing the logo of the BASC or offered in connection with an event sponsored by the BASC. The Executive Board shall determine the distribution of the revenues.
- B. No team shall sell individual fund-raising items at the concession stand.

### **SECTION XV REFEREES**

- A. The BASC shall reimburse the annual registration and referee clinic fees for all qualifying referees assigned to the Broken Arrow Referee Unit. In order to qualify as a referee representative for a club team and/or be reimbursed, all referees must complete a minimum of ten regularly scheduled league games, which will be verified by the Area Referee. Any reimbursements that are to be presented to the Broken Arrow Soccer Club must be submitted **no later than 180 days** from the date of expense. This includes (but is not limited to) referee payments, clinics, registrations, etc.
- B. Referees and assistant referees will be paid for games in regularly scheduled matches, unless the game is officially canceled with proper notification to the referee and assistant referee. Payment shall be in accordance with the following schedule:

<u>AGE</u>	<b>RECREATIONAL</b>		<b>COMPETITIVE</b>	
	<u>CENTER</u>	<u>LINES</u>	<u>CENTER</u>	<u>LINES</u>
U6	\$ 8.00	\$ -	\$ -	\$ -
U8	10.00	-	-	-
U10	12.00	8.00	-	-
U12	15.00	10.00	24.00	13.00
U14	18.00	14.00	28.00	16.00
U16	22.00	17.00	32.00	19.00
U19	27.00	20.00	40.00	25.00

- C. Exceptions to the provisions of this Section must be approved by the Area Referee and the BASC President.
- D. The BASC will pay the assessment fees for upgrading and maintenance for any referee that fulfills his/her obligation to BASC for that year.

**SECTION XVI  
INDIAN SPRINGS COMPLEX**

- A. All BASC recreational and competitive teams will be allowed to schedule four “formal scrimmages” per month at the Indian Springs Soccer Complex with the BASC Games Commissioner. A field usage fee of \$10, payable in advance to the BASC, will be charged per scrimmage. Scheduled games and make up games will take precedence over scrimmages.
- B. A “formal scrimmage” is defined as being a game with at least one registered, paid, referee.
- C. All use of fields is dependent on the approval of the BASC Games Commissioner based on availability and conditions of the fields.
- D. Use of the game fields for any other purpose must be approved by a majority vote of the BASC Executive Board and will be considered on a case-by-case basis.
- E. Teams may request special training sessions to be held on game fields, but it will count as one of their monthly scrimmage and must be approved by the BASC Games Commissioner.
- F. A “special training session” is defined as a team training under the direction of a “guest” coach.
- G. Any team found in violation of the scrimmage/training session standing resolution will be fined \$75 per violation.
- H. Each BASC team using the fields will be charged for the month as one of their four uses per month. (Example: If two BASC teams scrimmage each other they will BOTH be charged for using the field.)